

Application and Contract for Exhibit Space

NCCA 2011 Fall Meeting
September 27, 2011
Baltimore Marriott Waterfront • Baltimore, MD

1. General Information (please print or type)

Company Name (as it should appear on booth sign) _____

Address _____

City _____ State _____ Zip Code _____

Phone: _____ Fax: _____

E-mail Address _____ Website Address _____

Contact Name _____

2. Registration

The first two registrants are included in the booth fee. Registration is for the tradeshow only.

1st Complimentary Registration: _____ **2nd Complimentary Registration:** _____

Exhibitors may bring additional staff as booth personnel for \$25.00 per person. Again, this is for exhibit only. Please provide the name(s) as it should appear on the badge. _____

3. Company Information

On a separate sheet of paper, please provide a description of products and/or services to be exhibited in 25 words or less. This information will be included in the final program.

4. Booth Information –Indicate the number of the preferred booth locations as noted on the attached floor plan in order of preference.

- I will bring my own pop-up booth and will **NOT** require a table #1 _____ 2# _____ 3# _____
 I will bring my own pop-up booth, but will require a table
 I will utilize the table provided by NCCA only

5. Payment Information

Number of booth space(s) _____ @ \$800.00 per booth \$ _____

Additional exhibit personnel _____ @ \$25.00 per person \$ _____

Total Amount Due: \$ _____

6. Cancellation Policy

Cancellation of exhibit space, as noted in the Fall Meeting Guidelines, must be directed in writing to NCCA Headquarters.

By August 26, 2011 Refund will be 100% save the \$50.00 processing fee.

After August 26, 2011 No refunds will be given.

7. Payment

If you are paying by credit card please provide the card holder's name and click on the link that follows:

Card Holder Name _____

<http://www.coilcoating.org/paypal/tradeshow.htm>

Please do not provide your credit card information to the Association office. All credit card payments must be made online through PayPal. The credit card charge will be shown on your statement as NCCA. You will receive a receipt via e-mail from PayPal.

If you are paying by check or money order (\$US), please make it payable to NCCA and mail to:
NCCA, 1300 Sumner Avenue, Cleveland, OH 44115

8. Acknowledgement

I hereby acknowledge that I have received and agree to the NCCA Tradeshow Exhibitor Contract.

Authorized Signature: _____ Title: _____

NOTE: Full payment for exhibit space must accompany this contract in order to receive an assigned booth space.

**Please fax this form by August 8, 2011 to NCCA Headquarters (216) 241-0105, e-mail ncca@coilcoating.org or mail to:
NCCA Headquarters • 1300 Sumner Avenue • Cleveland, OH 44115**